

**TOWN OF JONESVILLE  
REGULAR BOARD MEETING MINUTES  
March 5, 2018**

The Town of Jonesville Board met for the Regular Monthly Board Meeting on Monday, March 5, 2018, at 9:00 am in the Jonesville Town Hall.

**Present:** Mayor Gene Pardue                      **Absent:**  
**Council Present:** Wayne Moore  
Anita Darnell  
Andy Green  
Tracy Wall

**Others Present:** Michael Pardue, Town Manager  
Wendy Thompson, Town Clerk/Finance Director  
Dane Mastin, Police Chief  
Tim Collins, Director of Utilities  
Kevin Macemore, Chief Arlington Fire & Rescue  
Andrew Brown, Town Attorney

Mayor Pardue called the meeting to order and led the invocation followed by the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD**

- There were no public comments.

**APPROVAL OF MINUTES**

A motion was made by Council Member Darnell to approve the minutes of February 9, 2018, Regular Town Council Meeting and February 9, 2018 Closed Session. The motion was seconded by Council Member Darnell and approved by a unanimous vote. 4-0.

**MONTHLY FINANCE REPORT**

The February monthly financial report was presented to the Town Council by Wendy Thompson, Finance Director. A motion was made by Council Member Moore to approve the February monthly financial report. The motion was seconded by Council Member Wall and approved by a unanimous vote. 4-0

**JONESVILLE PUBLIC LIBRARY** – Barbara Gilpin, Branch Librarian provided the Council with information on all the services provided by the Library and included a hand out which is attached to these minutes. Mendy Peles, Chair of the Friends of the Library updated the Council on efforts for the future home for the Jonesville Public Library.

## DEPARTMENTAL REPORTS

Departmental reports were included in the agenda packets and provided verbally by the following:

- Water/Public Works – Tim Collins, Utilities Director
- Police Department – Dane Mastin, Police Chief
- Fire Department – Kevin Macemore, Arlington Fire & Rescue
  - January - 46 calls in town and 53 in rural district
  - February - 38 calls in town and 37 in rural district
  - The Chief wants the Council to know that Arlington has two trucks that can be housed at the substation during the bridge reconstruction so response time will not be effected.
- Code Enforcement – Michael Pardue, Town Manager

## TRAVEL POLICY REVISION

Staff proposed a revision to the Town Travel Policy requesting ability to pre-fund employees prior to town travel upon the receipt of an approved travel authorization form. A motion was made by Council Member Green to remove the current Travel Expense and Reimbursement Policy and replace with the new Travel Procedures as presented effective today. The motion was seconded by Council Member Darnell and approved by a unanimous vote. 4-0.

## SPRING CLEAN UP

Staff proposed the Jonesville Spring Clean Up be scheduled for April 16-19, 2018 for residential property owners only and not to include business/commercial properties. A motion was made by Council member Green to approve the dates of April 16-19, 2018 for the Jonesville Spring Clean Up and not allow pickup at commercial properties, businesses. The motion was seconded by Council Member Wall and approved by a unanimous vote. 4-0.

## NEXT TOWN MEETING

Discussion regarding the April monthly meeting between Council Members ended with a motion made by Council Member Moore to cancel the Monday, April 9, 2018 meeting and reschedule the meeting for Monday, April 16, 2018 at 7:00 pm.

## ADJOURN

A motion was made by Council Member Darnell to adjourn the March 5, 2018 Regular Board Meeting. The motion was seconded by Council Member Moore and approved by a unanimous vote. 4-0.

  
Wenona C. Thompson, Town Clerk

  
The Honorable Gene Pardue  
Mayor Town of Jonesville

March 5, 2018