

MINUTES FEBRUARY 13, 2017

REGULAR MEETING 7:00pm

Mayor Pardue and all Council Members were present except Council Member Moore.

Mayor Pardue called the meeting to order and led the invocation followed by the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

Jimmy Layell wanted to say thanks to the Public Works guys for clearing the streets so good when it snowed.

APPROVAL OF MINUTES

Council Member Green made the motion to adopt the minutes of January 9, 2017, regular meeting, and the special meeting of February 6, 2017, Council Member Wall seconded the motion, passed unanimous 3-0.

REQUEST TO ADDRESS COUNCIL – SHARON EDMUNDSON

Ms. Sharon Edmondson with the State Treasurer's Office addressed the Board concerning the unit's rate structure or collections that are not generating adequate cash flow in the enterprise fund.

- finance officer signs checks.
- unit needs to appoint a deputy finance officer to sign checks when the finance officer is out.
- Actions taken since September 2016 has proven to improve town's budget concerns because the unusual summer months can cause cash flow issues; pre-audit policy and encumbrance software has shown progress for the town.
- When additional finance training is offered it is recommended that Lynn attends so she can continue learning to mitigate internal control findings that might appear in the town's annual audit.
- It is important for the town to rethink the way it treats the water fund. The water fund is supposed to stand-alone. The point of putting in the water system is to treat it like a business. It can be picked up from one town and given to another.
- The town needs to reevaluate the relationship between the town and YVSA. The town does the collecting and billing for the Jonesville service area for the YVSA, but the agreement does not include any payment to the town for this service.

- The town lent money to the YVSA to get up and running several years ago and in the contract, it does not have to be paid back until the authority reaches 50% in its fund balance.
- Properly using the money owed by the YVSA will be important for the future financial well-being of Jonesville. Its one-time money should be saved for capital needs or emergency needs.

STATE DRINKING WATER RESERVE PROGRAM DI DISCUSSION

Mr. Clarence Lockamy with the Wooten Company addressed the Board to discuss the recently awarded State Drinking Water Reserve Program.

The CDBG grant application was submitted 9-30-16. Unfortunately, the town did not qualify for the 100% grant because of the scoring 1-11-17. Nineteen projects were funded out of 51 and the town ended up number 22. The last funded project scored 69.64 and the town scored 66.12. The town can consider other options:

- Reject the State Drinking Water Reserve award.
- The State Reserve Project Grant will be 50% of eligible project costs up to a maximum of \$540,343 at zero interest. Based on the award amount a grant fee of 1.5% and a loan of 2% will be in the amount of \$18,912.
- 50% loan at zero interest. If the payback period of 20 years is approved by the LGC, the annual debt service on \$540,343 would be approximately \$27,017 per year. With approximately 1108 water customers the cost per customer for this debt service would estimate around \$2.03 per month per customer.
- If the town approved the 50% grant and 50% loan the first milestone is the submittal of an Engineering Report by close of business on June 1, 2107.
- Re-submit a CDBG application by 9-29-17, but it will require all new housing/salary surveys of the project area.
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CONSIDERATION OF URBAN ARCHERY SEASON RENEWAL

The North Carolina Wildlife Resources Commission has contacted the Town about renewing the Deer Urban Archery Season for 2018 (Jan. 13 – Feb. 17, 2018). In order for the Town to continue their participation in the Urban Archery Season in 2018, they must notify the NC Wildlife Resources Commission by April 1, 2017.

Council Member Green made the motion to approve the urban archery season renewal and Council Member Darnell seconded the motion, passed unanimous 3-0.

BUDGET AMENDMENT

The Town's health insurance this year (Blue Cross / Blue Shield) charges premiums based on each employee's age. We did not know that premiums would be based on age at the time we prepared the budget, therefore, staff prepared each department's budget based on the number of employees within that department and not based on the age of the employees. As a result, the police department's allocation for health insurance is higher than will be needed and the water department's allocation is less than will be needed. Therefore, we need to adopt a budget amendment to reallocate funds to these departments. The staff has prepared a budget amendment to make this change.

Council Member Green made the motion to approve the budget amendment and Council Member Wall seconded the motion, passed unanimous 3-0.

DEPARTMENTAL REPORTS

The departmental reports are included in your agenda packet. The Council will need to make a motion to approve the monthly financial report.

Council Member Green made the motion to approve January financial reports and Council Member Wall seconded the motion, passed unanimous 3-0.

Council Member Green made the motion to go into close session and it was seconded by Council Member Wall, passed unanimous 3-0.

Council Member Green made the motion to go back into regular session and it was seconded by Council Member Darnell, passed unanimous 3-0.

Council Member Green made the motion to recess until Friday, February 17, 2017, at 8:30 am and Council Member, Wall seconded the motion, passed unanimous 3-0.

FEBRUARY 17, 2017

8:30am

Mayor Pardue and all Council Members were present except Council Member Moore and Council Member Darnell.

Mayor Pardue called the meeting to order.

Council Member Green made the motion to go into close session and it was seconded by Council Member Wall, passed unanimous 2-0.

Council Member Green made the motion to go back into regular session and it was seconded by Council Member Wall, passed unanimous 2-0.

Council Member Green made the motion to recess until Friday, February 24, 2017, at 8:30 am and Council Member, Wall seconded the motion, passed unanimous 2-0.

FEBRUARY 24, 2017

8:30am

Mayor Pardue and all Council Members were present except Council Member Moore.

Mayor Pardue called the meeting to order.

Council Member Green made the motion to go into close session and it was seconded by Council Member Wall, passed unanimous 3-0.

Council Member Green made the motion to go back into regular session and it was seconded by Council Member Wall, passed unanimous 3-0.

YADKIN VALLEY MUSUEM

Council Member Darnell made the motion to release the Yadkin Valley Museum's funds \$6750.00 and it was seconded by Council Member Green, passed unanimous 3-0.

STATE DRINKING WATER RESERVE PROGRAM

Council Member Darnell made the motion to reject the State Drinking Water Reserve award and consider resubmitting a new CDBG application this coming September 2017 and it was seconded by Council Member Green, passed unanimous 3-0.

Council Member Green made the motion to recess until Friday, March 3, 2017, at 8:30 am and Council Member, Wall seconded the motion, passed unanimous 3-0.

MARCH 3, 2017

10:00am

Mayor Pardue and all Council Members were present except Council Member Moore.

Mayor Pardue called the meeting to order.

Council Member Green made the motion to go into close session and it was seconded by Council Member Wall, passed unanimous 3-0.

Council Member Green made the motion to go back into regular session and it was seconded by Council Member Wall, passed unanimous 3-0.

With no pending business to discuss Council Member Darnell made the motion to adjourn and Council Member, Wall seconded the motion, passed unanimous 3-0.

Gene Pardue, Mayor

Lynn Trivette, CMC, NCCMC

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