

**MINUTES
NOVEMBER 18, 2013**

**REGULAR MEETING
7:00pm**

Mayor Pro-Tem and all Council Members present.

Mayor Pro-Tem Pardue called the meeting to order and led the invocation and Pledge of Allegiance.

APPROVAL OF MINUTES

Council Member Moore made the motion to approve the Minutes from the regular meeting October 21, 2013 and Council Member Lewis seconded the motion, unanimous 5-0.

PUBLIC FORUM

Judy Wolfe – Recommendation to expand the Jonesville Tourism Authority Board. A copy of the recommendations are enclosed in the minute book for the record.

Susan Cheek – A formal request made to the Board for a speed bump to be placed on North Mineral Springs Drive. A copy of the request is enclosed in the minute book for the record.

REQUEST TO ADDRESS THE COUNCIL – JUDY WOLFE

Judy went over the Jonesville Historical Society calendar of events for 2013-2014.

December 28th Community Watch Night
History Center Rummage Sale to be determined
May 3rd Jonesville Jubilee
July 4th Freedom Float
August 29th Labor Day Community Flea Market
October 31st Community wide Trunk or Treat
November 11th Veteran's Day Program
December 28th Community Watch Night

The Historical Society volunteers would like to develop a calendar of events for the Town at no cost through a news letter. Text box ads will be available to Jonesville businesses for \$20.00 a month. The purpose is to promote the Town and keep citizens involved and aware.

PETITION FOR ANNEXATION – JONESVILLE PIT STOP

The Town has received a petition for annexation from Rajni Patel, Sumitra Patel and Jon Gambill for their property located at 5543 US 21 Hwy. This is the location of the Jonesville Pit Stop convenience store and the Subway Restaurant.

Recommended Action – Direct the Town Clerk to investigate the sufficiency of the petition and schedule a public hearing on the requested annexation for the December 9, 2013 Council meeting.

Council Member Green made the motion to allow the Town Clerk to investigate the petition and schedule a public hearing on the requested annexation for the next scheduled meeting and Council Member Wall seconded the motion, unanimous 5-0.

RESOLUTION APPROVING LOCAL WATER SUPPLY PLAN

North Carolina state law requires that each unit of local government that provides public water service prepare a local water supply plan. Water Plant ORC Billie Wood and Utilities Director Tim Collins have prepared Jonesville's plan and are ready to submit it to the NC Department of Environment and Natural Resources. The Town Council must adopt a resolution approving the plan before we can submit it to the State.

Council Member Green made the motion to adopt the resolution approving the water supply plan and Council Member Wall seconded the motion, unanimous 5-0.

BANK BIDS

As we discussed at a previous meeting, the Town Finance Department has solicited bids for the provision of banking services to the Town. We received bids from five financial institutions. Yadkin \$400.18 monthly fees, Capital Bank \$50.00 monthly fees (also a letter stating a guarantee that said pricing will remain in place during the four year contract and also in the event of a name change during the four year contract), First Community \$250.00 monthly fees, BB & T \$271.86 monthly fees and Wells Fargo \$592.49 monthly fees.

Based on the responses that we received, staff would recommend that the Town Council award the bid to Capital Bank.

Council Member Moore made the motion to award the bid to Capital Bank and Council Member Wall seconded the motion, unanimous 5-0.

AUDIT REPORT AND REQUEST FOR PROPOSALS

The auditor has completed the audit report for fiscal year 2012/13 which you will find included in your agenda packet. Unfortunately, Jack Wilson CPA will cease operations at the end of this month and the accountant that performed our audit is no longer working there. Therefore, no one will be available to present the audit report to

the Town Council. The Town Manager and Town Finance Officer will touch on a few note worthy items and they will be enclosed in the minute book for the record.

Council will also find a copy of a Request for Proposals that we will send out to seek for a new auditor. The Council does not need to take any action at this time on the FY 2012/13 audit or the Request for Proposals.

BOARD VACANCY – MR. PARDUE’S UNEXPIRED TERM

Mr. Pardue’s election to the position of Mayor will create

NCGS§ 160A-63. Vacancies.

A vacancy that occurs in an elective office of a city shall be filled by appointment of the city council. If the term of the office expires immediately following the next regular city election, or if the next regular city election will be held within 90 days after the vacancy occurs, the person appointed to fill the vacancy shall serve the remainder of the unexpired term. Otherwise, a successor shall be elected at the next regularly scheduled city election that is held more than 90 days after the vacancy occurs, and the person appointed to fill the vacancy shall serve only until the elected successor takes office. The elected successor shall then serve the remainder of the unexpired term.

Council Member Moore made the motion to table any discussion on this agenda item until the next Board meeting on December 9, 2013 and Council Member Wall seconded the motion, unanimous 5-0.

ABC BOARD/STORE DISCUSSION

Now that the results of the recent election have been certified, the NC ABC Commission may begin issuing ABC permits in Jonesville. A person holding a permit that allows the sale of mixed beverages must purchase the liquor at a designated local ABC store. Until such time as Jonesville establishes an ABC store, those purchases would be at Elkin or Yadkinville.

At this point the Town may decide to establish its own ABC Board that would establish and operate an ABC store or we may join with another ABC Board that is already in operation. Locally the Towns of Elkin, Dobson, Mt. Airy, Pilot Mountain and Wilkesboro have individual ABC Boards and operate their own ABC stores. Yadkinville, Clemmons, Lewisville, Oak Ridge, and Bermuda Run are members of the Triad ABC Board which owns and operates stores within each of those Towns (in addition to their other stores in Winston-Salem and Kernersville.)

There are likely advantages and disadvantages with both options and the staff would recommend that the Council carefully consider all options before making a decision. After the ABC vote in Yadkinville, Town Commissioners appointed a committee to investigate their options and make recommendations.

Council Member Moore made the motion to allow the Town Manager to approach the Triad ABC Board Members first and get educated on the differences in choices the Town has and also to see what is in the Town's best interest and Council Member Wall seconded the motion, unanimous 5-0.

GREENWAY BRIDGE PROJECT

The engineers have completed the design work on the pedestrian bridges that will be needed on the greenway. The greenway committee has met with the engineers, Ron Niland and a bridge contractor to discuss the project. From those meetings and our own research we have found that the project will be below the formal bidding threshold of \$300,000 (meaning that we may receive informal bids with no minimum number of bidders required), the project will require a licensed general contractor and permits and inspections from the Yadkin County inspections office.

The Jonesville Tourism Development Authority has agreed to fund a portion of the project up to \$30,000 to help offset the additional cost of the covered bridge. Currently we have approximately \$80,000 remaining in the two grants.

No action to be taken.

TOWN CLEAN UP

The Board will continue having workshops to help make decisions on cleaning the Town up Example: Trimming the trees at the intersection of I-77. Looks great.

No action to be taken.

Everyone thanked Council Member Lewis for serving on the Board and all the work he has accomplished on the Greenway Project.

DEPARTMENTAL REPORTS

The departmental reports are included in your agenda packet. The Council will need to make a motion to approve the monthly financial report.

Council Member Lewis made the motion to approve the financial reports and Council Member Green, seconded the motion, unanimous 5-0.

With no pending business to discuss Council Lewis made the motion to adjourn and Council Member Wall, seconded the motion, unanimous 5-0.

Mayor Pro-Tem, Gene Pardue

Town Clerk, Lynn Trivette