

**MINUTES
DECEMBER 10, 2012**

**REGULAR MEETING
7:00pm**

Mayor and all Council Members present.

Mayor Swaim called the meeting to order and led the invocation and led the Pledge of Allegiance.

APPROVAL OF MINUTES

Council Member Pardue made the motion to approve the Minutes from November 19, 2012 and Council Member Lewis, seconded the motion, unanimous 5-0.

PUBLIC FORUM

No one spoke.

ENGINEERING PROPOSAL – GREENWAY PROJECT

Ron Niland has secured a proposal from Anderson and Associates to provide engineering services for design of the pedestrian bridge(s) on the greenway. Because the bridge (s) will be located in the designated floodway, an engineer's "no rise" certification will be required before a building permit can be issued.

The proposal from Anderson and Associates calls for the engineers to perform a preliminary engineering report that will study the location and design of the two pedestrian bridges to be located on the greenway. Specifically, they will study the possibility of constructing conventional bridges, pre-fabricated bridges and/or conventional culverts. The report will not only look at up front installation costs, but also long-term maintenance and upkeep costs. The proposal calls for a total fee of \$14,700. These funds can come out of the NC Water Resources Recreational Trails grant that the Town was recently awarded.

Council Member Wall made the motion to approve the proposal from Anderson and Associates and Council Member Pardue, seconded the motion, unanimous 5-0.

REQUEST TO SUPPORT ELKIN/YADKIN WATERSHED PLAN

The Piedmont Triad Regional Council (PTRC) is requesting a \$35,000 grant from the NC Clean Water Management Trust Fund to administer and lead an effort to provide for the long-term ecological health and public use of the water supply for the 6,959 people of the Towns of Elkin, Jonesville and Ronda. The Town of Elkin will be the lead agency on this project. The Town of Jonesville is being asked to contribute staff time to the effort consisting of approximately nine meetings over an eighteen month period. Council will find supporting documents behind Tab 3 including a draft letter confirming our support for the project and commitment to providing staff time for the necessary meetings. Our total in-kind contribution (no financial contribution) would be about \$1,000.

Council Member Lewis made the motion to support the project for the watershed plan and Council Member Moore, seconded the motion, unanimous 5-0.

CONTINGENCY ITEMS-WATER PLANT PROJECT

There is approximately \$69,000 left in contingency funds that may be used to complete certain aspects of the project that were deleted from the final plan due to budget constraints. Behind Tab 4 you will find a spreadsheet Dr. Steve Gandy has prepared showing the project costs to date as well as the costs to include these deleted items (see "Other desired projects" near the bottom of the page).

At our most recent monthly progress meeting, Mr. Vernon Harris (an engineer working with the USDA) recommended that the Town should expend all the funds provided by USDA. The reason for this recommendation is due to the fact that this type of grant/loan agreement requires that the grant money be the last funds used. Therefore, any contingent items approved now will increase the amount of the Town's loan obligations and will not increase our yearly debt service payments whatsoever.

The Council will need to take an action to approve spending the contingency funds for the additional parts of the project as may be needed. Staff believes that each of these items is warranted and should be included if possible. However, clearly the funds are not available to replace the high service line and repave Shaw Street. We will also be purchasing water from Elkin during the time period that our old plant is offline and the new plant is in startup mode. We expect this will take about two weeks. At our contract purchase price of \$3.30 per 1,000 gallons, we will need approximately \$15,000 to cover this expense. These funds can also come from the contingency budget. Management recommends that we delay the furniture purchases until last, so that we know the amount that we have to work with. We believe that the office and break room furniture can be purchased for less than Dr. Gandy estimated.

Heat for building	\$21,000.00
Dedication Plaque	\$ 800.00
Laboratory Equipment	\$16,000.00
Elkin Water Purchase	\$15,000.00
Control Panel for Hwy 21 Pump Station	\$10,000.00
Office Furniture	\$ 5,000.00
Break Room Furniture	\$ 6,000.00
 Total	 \$74,000.00

Staff recommends that the above listed items be approved with the condition that the office and break room furniture purchases are the last to be made. Staff can then use whatever remains of the contingency funds to make these purchases.

Council Member Lewis made the motion to approve the contingency items for the water plant project and Council Member Green, seconded the motion, unanimous 5-0.

DEPARTMENTAL REPORTS

The departmental reports are included in your agenda packet. The department heads will be at the meeting to answer any questions, but will not be asked to provide an oral report. The Council will need to make a motion to approve the monthly finance report.

Council Member Lewis made the motion to approve the financial reports and Council Member Pardue, seconded the motion, unanimous 5-0.

CLOSED SESSION – CONTRACT

Council Member Moore made the motion to go into close session and it was seconded by Council Member Green, unanimous 5-0.

Upon returning to the regular meeting from the closed session Council Member Pardue made the motion to adjourn and it was seconded by Council Member Green, unanimous 5-0.

Pro-Tem, Gene Pardue

Town Clerk, Lynn Trivette