

**MINUTES**  
**NOVEMBER 19, 2012**

**REGULAR MEETING**  
**7:00PM**

Mayor and all Council Members present except for Council Member Moore.

Mayor Swaim called the meeting to order and led the invocation and led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Council Member Pardue made the motion to approve the Minutes from October 8, 2012 and Council Member Lewis, seconded the motion, unanimous 4-0.

**PUBLIC FORUM**

Anita Darnell addressed the Board on behalf of the Jonesville Business Association in Town. The Association wants to do some projects in the Town and use all volunteers. The Association would like the Town to join the Business Association for \$99.00 a year.

The Board agrees that the Town should joined the Jonesville Business Association.

July Wolfe would like to ask the Board to close the lower end of the street (West Main down to Elm Street, then the entrance to River Road and Mineral Springs) during the Jonesville Jubilee for safety reasons. DOT has to agree on West Main down to Elm Street.

Ivan Parker addressed the Board concerning the dead end street on Bryant. The sewer ran down it before the Town merged and the street sunk in...the street is rough and needs some repair. The Mayor and Council Member Wall agreed the street needs repairing. The water needs to be flushed on a regular basis, because the water stinks. Frontier Energy Natural Gas wants the Board to see if natural gas can be run to Bryant Street...Town Manager will check this out.

Heather Macy addressed the Board on the leaves piling up on the sidewalks and streets.

## **QUARTERLY UPDATE – ARLINGTON FIRE AND RESCUE**

Arlington Fire Chief Kevin Macemore was at the meeting to give an update on the activities of Arlington Fire and Rescue. Mr. Macemore and other members of the Fire Department brought the new aerial platform truck for everyone to look at.

44 members on the roster at Arlington Fire Department  
6,400 hours logged this year  
562 calls ran this year

August, September and October calls.....82 ran for Jonesville, 63 ran for Rural area and 25 calls to assist.

We are building a substation on Little Mtn. Rd. and would like to ask to extend our use of the old Jonesville Fire Department for a few more months.

Council Member Wall made the motion to extend usage of the Jonesville Fire Department building and Council Member Pardue, seconded the motion, unanimous 4-0.

Council Member Green gave an appreciation speech to the Arlington Fire Department for doing such a great job.

## **FISCAL YEAR 2011/2012 AUDIT REPORT**

Thomas Melton from Jack Wilson's CPA firm was at the meeting to present the FY 2011/2012 audit report. He went over several pages with the Board. The Board had no questions for Mr. Melton and thanked him for coming.

## **ENGINEER'S UPDATE – WATER PLANT PROJECT**

Mr. Steve Gandy with Municipal Engineering Services, Inc. was at the meeting to discuss the ongoing water plant improvement project. The project is coming to the final stages with initial plant startup expected next month and substantial completion slated for March 2013.

There is approximately \$69,000 left in contingency funds that may be used to complete certain aspects of the project that were deleted from the final plan due to budget constraints. A spreadsheet was viewed by the Board that Mr. Gandy had prepared showing the project costs to date as well as the costs to include these deleted items (see "Other desired projects" near the bottom of the page).

Mr. Gandy was available to answer questions that the Council may have as to the project and/or the timeline for completion. The Council will need to take an action to approve spending the contingency funds for the additional parts of the project as may be needed.

Building needs the electric heating.....\$21,000  
Sludge pump \$5,000  
Left over funds to repave Shaw Street to water plant

The old water plant can pump water out of the river and reservoir to the new water plant building.

The Board is invited to attend the next progress meeting on November 28, 2012 to discuss contingency funds and ask any questions.

### **JUDY WOLFE – ASSISTANCE REQUEST**

Ms. Wolfe was at the meeting to request assistance from Town personnel and Town's equipment for relocating a historic structure onto the Mineral Spring Park property. She requested the use of a dump truck to sit on site while the structure is disassembled and to move the pieces across Town to the Mineral Spring Park. Ms. Wolfe has told us that she expects the process to take about one week.

The Board does not have any issues with Ms. Wolfe using Town personnel or equipment.

### **REQUEST TO LOCATE BENCH AT LILA SWAIM PARK – TONY ANTHONY**

Mr. Anthony was at the meeting to request permission to place a bench at Lila Swaim Park in memory of his late son.

Council Member Lewis made the motion to approve the bench at the park and Council Member Green, seconded the motion, unanimous 4-0.

### **TOWN PROPERTY ON MAPLE STREET**

Harvey Gene and Linda Casstevens have approached the Town about the possibility of buying a small piece of land owned by the Town adjacent to their property on Maple Street. From looking at the map, it appears that this property could have been acquired as a future extension of Pineland Street.

The NC State Statutes outlines a process whereby a Town may abandon a publically dedicated street right-of-way (regardless if the street has actually been opened). In short, we would be required to adopt a resolution announcing the Town's intent to abandon the street, publish a legal notice in the newspaper for four successive weeks, send notice to all adjacent property owners, and prepare a certified copy of the order to be filed in the County Register of Deeds office. In the past the Town has required the requesting party(s) to cover any expenses that we incur.

Due to the fact that the right-of-way extends from Maple Street to a parcel of property that has no other means of ingress and egress, I would recommend that the Town Council deny this request.

The Board agrees with Town Manager that the property should not be sold.

### **BACKPACK FOR CHILDREN PROGRAM**

The Town has been requested to participate again in the backpacks for kids program. It would cost the Town \$200 to participate.

Council Member Lewis made the motion to approve the backpacks for kids and Council Member Green, seconded the motion, unanimous 4-0.

### **YADKIN VALLEY HERITAGE CORRIDOR BANNERS**

The Yadkin Valley Heritage Corridor (YVHC) has developed a coordinated vision for promoting the Yadkin Valley area. A part of this vision is encouraging the various Towns and Counties within the Yadkin Valley area to display banners and other promotional items with a coordinated design. The YVHC has obtained grant funds to help purchase banners for the member communities and has offered five to Jonesville. The YVHC has proposed that we place some of the banners near I-77 and some near the Yadkin River / Gwynn McNeill Bridge area. We have included a drawing of what the banners would look. There would be no cost to the Town except paying our personnel to install the new banners. If we choose to purchase additional banners from YVHC, they would cost \$96.00 each.

Council Member Lewis made the motion to approve the installation of the corridor banners and Council Member Wall, seconded the motion, unanimous 4-0.

### **RESOLUTION AUTHORIZING PEDESTRIAN PLANNING GRANT APPLICATION**

The North Carolina Department of Transportation (NCDOT) has a grant program to assist local governments in developing pedestrian plans. Having a pedestrian plan is a necessary first step before applying for other funding to locate new sidewalks or to rehabilitate those that we have that are in disrepair.

The NCDOT's grant program will pay 80% of the cost of developing the pedestrian plan. The total cost is expected to be less than \$25,000, of which the Town would pay 20% or about \$5,000. Mr. Marc Allred of the Piedmont Triad Regional Council has agreed to work with us on developing the plan.

Council Member Lewis made the motion to approve the resolution grant application for a pedestrian plan and Council Member Wall, seconded the motion, unanimous 4-0.

## **ZACCHAEUS LEGAL SERVICES AGREEMENT**

The Town's four year agreement with Zacchaeus Legal Services is set to expire next month. Mr. Bardill and his associates have been diligent in assisting the Town in collecting past due taxes. The Town staff recommends that we continue utilizing Zacchaeus Legal Services for delinquent tax collection. (Yadkin County and the Town of Yadkinville have started using Zaccheaus also. The Town of East Bend is considering.) In order to continue the service, the Council needs to approve the contract for an additional four years.

Council Member Lewis made the motion to approve the contract with Zacchaeus Legal Services and Council Member Green, seconded the motion, unanimous 4-0.

## **ARCHITECTURAL PROPOSAL – FIRE STATION CONVERSION**

Mullins – Sherman Architects and Calvin H. Cochran Architect have submitted proposals to develop construction drawings, oversee bidding, permitting, and construction for the conversion of the Fire Station into a Police Department.

The Board agreed to table any conversion decisions until budget reviews.

## **DEPARTMENTAL REPORTS**

The departmental reports are included in your agenda packet. The department heads will be at the meeting to answer any questions, but will not be asked to provide an oral report. The Council will need to make a motion to approve the monthly finance report.

Council Member Pardue made the motion to approve the financial reports and Council Member Green, seconded the motion, unanimous 4-0.

With no pending business to discuss Council Member Pardue made the motion to adjourn and it was seconded by Council Member Casstevens, unanimous vote. 4-0

---

Mayor Pro-Tem, Gene Pardue

---

Town Clerk, Lynn Trivette

