

JONESVILLE TOWN COUNCIL

**REGULAR MEETING
NOVEMBER 14, 2016
7:00 P.M.**

AGENDA

1.) CALL TO ORDER / INVOCATION / PLEDGE OF ALLEGIANCE

2.) PUBLIC COMMENT PERIOD

Each speaker is asked to limit comments to **3 Minutes**, and the total comment period will be 30 minutes or less. Although the Council is interested in hearing your concern, speakers should not expect Council action or deliberation on subject matter brought up during the Public Comment Period. Topics requiring further investigation will be referred to the appropriate Town officials or staff and may be scheduled for a future agenda. Thank you for your consideration of the Town Council, staff and other speakers.

3.) ADOPTION OF MINUTES (TAB 1)

October 10, 2016 regular meeting.

4.) PRESENTATION – UPPER YADKIN VALLEY HABITAT FOR HUMANITY (TAB 2)

Upper Yadkin Valley Habitat for Humanity Executive Director Claire Sellars will be at the meeting to update the Council on the recent activities of the group and to notify you of a dedication ceremony for the newest Habitat homes in Jonesville and Elkin.

5.) LITTLE FOOD PANTRY PLACEMENT (TAB 3)

The Jonesville Tourism Development Authority has agreed to sponsor a Little Food Pantry to be placed at the Jonesville Town Hall / Visitor's Center. Town Council member and TDA President Anita Darnell along with Misty Matthews of the Yadkin Valley Chamber of Commerce are promoting the project as a way to help local people that may need help to "fill the gaps" during financially difficult times. The proposed pantry would be located on the west side of Bud Byrd Lane near the driveway entrance to the Jonesville Town Hall / Visitor's Center.

6.) **MILITARY LEAVE TIME**

(TAB 4)

The Town Personnel Policy grants any town employee that is a member of the National Guard or Reserve up to 10 days of paid leave for military training. The Town currently has one employee that is a member of the National Guard that will use up his military leave and will be forced to use his annual (vacation) leave or leave without pay. This is due to the fact that the Guard requires a two week summer training along with one weekend per monthly recurring training.

Town staff has performed a quick survey of other Towns and found that many offer more military leave time than 10 days. Staff proposes that the Town Personnel Policy be changed to allow employees additional days off with pay for military leave so long as the department head agrees that it will not hamper the operation of the department and with the approval of the Town Manager. The proposed amendment is included behind Tab 4. *(See Section 9. Military Leave. The portion with ~~strikethrough~~ is to be deleted and the part underlined is to be added.*

7.) **RESOLUTION DECLARING SURPLUS PROPERTY**

(TAB 5)

The purchase order for a new patrol vehicle has been issued and unit 30, a 2004 Ford Crown Victoria (127,899 miles), has been taken out of service and may be declared surplus. Also the black SUV (234,654 miles) that the Chief has been driving for the past several years has been giving some issues recently. Staff believes that we may be able to sell it now and get a reasonable amount price for it.

The Town budgeted \$10,000 in capital reserve to be used to replace the Chief's vehicle. We would like to use whatever amount that we are able to sell the black SUV for in conjunction with the \$10,000 in capital reserve to buy another used vehicle for the Chief's use. The Council will find a resolution behind Tab 5 that declares these two vehicles surplus and authorizes their sale. We will also need a motion to allow staff to utilize the funds from the capital reserve account for purchase of a vehicle for the Chief's use.

8.) UPDATE ON OLD TOWN HALL DEMOLITION (TAB 6)

To date three companies have come to look at the old town hall to provide price quotations for asbestos abatement and demolition. We have asked each company to provide a price quote for abatement only and one for abatement and demolition to be done at the same time. The quotes are outlined below. The Town does not have funds budgeted for this expense in the annual budget. If the decision is made to construct a new facility at this location the cost of abatement and demolition could be part of the capital project budget for the overall project.

	Abatement Only	Abatement + Demolition
EME Industrial Services, LLC	\$23,988	\$52,398
Abatemaster, Inc.	\$21,372	\$48,106
Contractors Service Group	(not received)	

9.) DEPARTMENTAL REPORTS (TAB 7)

The departmental reports are included in your agenda packet behind Tab 7. The Council will need to make a motion to approve the monthly financial report.

10.) CLOSED SESSION – PERSONNEL MATTER

11.) ADJOURN

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