

**MINUTES
AUGUST 8, 2011**

**REGULAR MEETING
7:00PM**

Mayor and all Council Members present except Council Member Casstevens and Council Member Green.

Mayor Swaim called the meeting to order and led the invocation and led the Pledge of Allegiance.

APPROVAL OF MINUTES

Council Member Moore made the motion to approve the Minutes from July 11, 2011 and Council Member Pardue, seconded the motion, unanimous vote.

PUBLIC FORUM

Judy Wolfe wanted to thank everyone on behalf of the July 30, 2011 Black History events and what a wonderful turn out it was and also what great support the Town showed.

AWARD BIDS – WILLIAMS STREET PROPERTY DEMOLITION

The deadline for the owners of the property at 206 Williams Street to complete the clean up of the property has passed. The Town may now complete the demolition and clean up of the property. We have received several bids to perform this duty. They are outlined below. The Town may file a lien against the property to recoup our costs.

Will Gwyn	-	\$2,600
Shannon Shore	-	\$2,500
Henry Key	-	\$4,000
Don Springle	-	\$4,000
David Miller	-	\$2,600

The Board would like to table any action until next month's meeting, so the bids can include the second building on the property to be demolition.

DOT BRIDGE INSPECTION CONTRACT

The Town is required to have each of its bridges inspected at least every two years. The NCDOT offers a program to contract with Municipalities to perform these inspections. Under this program, the Federal Highway Administration pays 80% of the cost of the inspection. If the Town wishes to contract with the DOT to perform this year's inspection, the Council needs to approve the agreement.

Council Member Lewis made the motion to approve DOT to perform this year's inspection and Council Member Moore, seconded the motion, unanimous vote.

NUISANCE ORDINANCE AMENDMENT

The Code Enforcement Officer has recommended that we change the nuisance ordinance to change the manner that is required to notify property owners of a nuisance situation on their property. The current ordinance requires us to send notification by either certified or registered mail. Changing this to regular, first class mail would save the Town quite a bit on postage.

Council Member Pardue made the motion to approve the amendment to the nuisance ordinance and Council Member Moore, seconded the motion, unanimous vote.

LYME DISEASE AWARENESS MONTH

The Town has been asked to proclaim next month as Lyme Disease awareness month in Jonesville. We have included a draft proclamation to that effect and supporting documents.

Council Member Moore made the motion to proclaim next month as Lyme Disease awareness month in Jonesville and Council Member Lewis, seconded the motion, unanimous vote.

BUDGET AMENDMENT – FIRE DEPARTMENT GRANT

The Fire Department has secured a grant from the State to help purchase equipment. The total of the grant is \$2,419.39 which we would have to provide an equal match. We propose that the funds included in the Departmental Supplies account that the Council created in this year's budget be used to cover the Town's match. We have included a budget amendment to that effect. The funds will be used to purchase three radios (two for the trucks and one to be used as a base station at the department.)

Council Member Moore made a motion to approve the budget amendment and Council Member Pardue, seconded the motion, unanimous vote.

BUDGET AMENDMENT – PRECIOUS METALS PERMITS

Last year the State General Assembly passed a law requiring anyone that purchases precious metals to undergo a background check and to obtain a permit from their local law enforcement agency. The permits will cost \$180.00 annually. We need to approve a budget amendment to create this as a revenue line item and to allocate that revenue to the Police Department to cover their expenses of administering the program. We expect this program to generate approximately \$500 per year.

Council Member Pardue made a motion to approve the budget amendment and Council Member Lewis, seconded the motion, unanimous vote.

CLARIFICATION OF DEFINITION – INCIDENTAL HOME OCCUPATION

A resident of Hillcrest St. has been working on small equipment (lawn mowers, etc.) at his home for some time. The Town received a complaint and the resident was asked to remove or properly store the mowers on his property. The resident has complied with the request. Upon reading the definition of incidental home occupation contained in our Zoning Ordinance, this situation may not be a violation. Staff is requesting that the Town Council review this situation and let us know if the situation on Hillcrest St. fits within this definition.

Incidental Home Occupation - Any profession or occupation carried on by a member of a family or a member of a recognized profession residing on the premises, provided that no merchandise or commodity is sold or offered for sale on the premises and that no mechanical equipment is installed or used except such that is normally used for domestic or professional purposes, and provided further that not over twenty-five (25) percent of the total actual floor area of any structure is used for home occupation (work within the home) or professional purposes and that all parking generated by the conduct of such home occupation be off the street and other than in a required front yard.

The Board agrees that no violation has taken place.

APPEAL FOR TIME EXTENSION – NUISANCE ORDINANCE VIOLATION

The owner of 120 East End Blvd. has requested an extension of time to correct a nuisance ordinance violation. According to the ordinance, the Council may grant a stay of enforcement to a property owner if it finds that the situation warrants such. The property owner has pledged to correct the situation as soon as it is possible for him to do so.

Council Member Pardue made a motion to give an extension of 90-120 days and Council Member Lewis, seconded the motion, unanimous vote.

AUTHORIZATION TO REFUND SEWER PAYMENTS

The owner of the property located at 117 East Main Street has requested a refund of payments that he made for sewer service at that location prior to May 2011. Up to that time, the Town believed that the property was connected to sewer and had billed the owner.

Council Member Moore made a motion to give a refund in the amount of \$853.45 and Council Member Lewis, seconded the motion, unanimous vote.

DEPARTMENTAL REPORTS

Roger Martin – things are going well.....mowing

Roger Reece – We had 3,622 events for the month of July. We applied for a grant to purchase a gator utility vehicle. It was for rescue transportation to the Greenway Trail for the police department and fire department in case of emergency. We would also need a shelter to store it under. The grant was turned down 8-8-11, but we will still need the gator when the Greenway opens up.

Keith Macy – Keith Macy resigned from his Chief position and turned his badge into the Board. Heather Macy gave the report tonight. We ran 35 calls for the month of July.

Tim Collins – absent

Lynn Trivette – utility report-cut off day went very well with no action to be taken tonight. Bank transfers for the month of July are under Tab 10 for you to observe and ask any questions. Council Member Moore made a motion to approve the bank transfers and Council Member Pardue, seconded the motion, unanimous vote.

Scott Buffkin – 1. Bid openings for the water plant project is scheduled for September 1, 2011 at 10:00am. 2. NC League of Municipalities will be having their annual conference October 23-25, 2011 and all is invited. 3. Phillips-Van Heusen had a tour, August 3, 2011 at 10:00am and I really enjoyed the tour. 4. YVSA has requested a mower from the Town and would like it donated or at a friendly price.....

Council Member Lewis made a motion to donate the mower to the YVSA and Council Member Pardue, seconded the motion, unanimous vote.

Code Enforcement - Tony Cline has his report enclosed in your packet.

Council Member Lewis made a motion to extend repairing time for 122 Pardue Street (30 days) to show more progress and Council Member Pardue, seconded the motion, unanimous vote.

CLOSED SESSION – CONTRACT NEGOTIATION

Council Member Moore made the motion to go into close session and it was seconded by Council Member Pardue, unanimous vote.

Upon returning to the regular meeting from the closed session Council Member Pardue made the motion to adjourn and it was seconded by Council Member Lewis, unanimous vote.

Mayor, Lindbergh Swaim

Town Clerk, Lynn Trivette