

**MINUTES
SEPTEMBER 26, 2011**

**SPECIAL MEETING
6:00PM**

Mayor and all Council Members present except Council Member Wayne Moore was absent.

UPDATING ORDINANCES

It will take several meetings to look at all the ordinances to verify any changes that might need to take place.

Chapter 33: Personnel – This ordinance basically involves the written Town policy manual from 1996. The Town Manager has prepared a rough draft of the Town policy to be revised by the Board if needed over the next few meetings. These sections below were discussed at this meeting.

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| Article IV. | The Pay Plan |
| Article V. | Recruitment and Selection |
| Article VI. | Conditions of Employment |
| Article VII. | Holiday and Leave |

Personnel Policy will continue at the next meeting.....

Other discussions:

Town Manager gave everyone an evaluation form to fill out for his performance for the year. The Town Manager requested driving the town car to and from work instead of a cost of living increase.

Council Member Lewis made a motion for the Town Manager to drive the town car to and from work and it was seconded by Council Member Green, unanimous vote.

Evaluation will be turned in at the next monthly meeting October 10, 2011.

The Town of Jonesville Board will meet with the Arlington Fire Department Board October 5, 2011 at 7:00pm. Jonesville Board is in agreement to discuss merger which does not include the new fire truck or fire department building. Jonesville Board would need at least two members or equal members on the Arlington Fire Department Board.

Jonesville Board would like a public hearing to extend the opportunity to hear the voices of its citizens. Jonesville Board will not make any decisions at the meeting.

With no pending business to discuss Council Member Lewis made the motion to adjourn and it was seconded by Council Member Pardue, unanimous vote.

Mayor, Lindbergh Swaim

Town Clerk, Lynn Trivette